Welcome to the Class of 2017

In a few quick clicks your back to school supplies can be sorted well before the new school year begins. But don’t wait until 2017 and get left behind.

BACK TO SCHOOL THAT GIVES BACK

Every time you buy textbooks or stationery from OfficeMax, we give a portion of your spend back to your School. A few small exclusions apply, which you can find out about at officemaxschools.com.au/giveback.

ORDERING INSTRUCTIONS

Ordering is fast, secure and convenient, just visit officemaxschools.com.au and follow these easy steps:

1. Search for your school St Joseph’s School, Northam, WA and enter your school access key W1KW5S if required.
2. Complete the student’s details and select Pre-Primary.
   Select their class (for primary schools) or subjects (for secondary schools).
3. Review your requirements list and make changes (if required).
   Please note: some list items have been denoted by your school as a requisite for the subject or year.
4. If you need additional items, top up from our Back to School special range, and checkout.
   Please note: For home deliveries only, if you have more than one student at the same school repeat above steps.

Once completed, an order confirmation will be sent to your email address.

Please note: If you have purchased any eBooks you will receive a separate activation email and any technology items you order will be sent separately to the rest of your items.

Payment Methods Accepted

OfficeMax accepts PAYPAL, VISA or MASTERCARD

Your card will be charged immediately at the time of placing your order.

ORDER DEADLINES and DELIVERY INFORMATION

Home Delivery:
Your order will be delivered to your home or work.

- Orders placed on or before 18th December 2016 will incur a delivery fee of $9.95 and be delivered by 25th January 2017
- Orders placed after 18th December 2016 will incur a delivery fee of $19.90. Unfortunately, delivery of orders placed after 18th December cannot be guaranteed before the start of Term 1, 2017

Note: Any orders placed after 18th December are subject to variance in stock levels.

**Australia Post** - Orders are delivered via Australia Post’s eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at auspost.com.au.

*Note: PO Box addresses are not accepted by Australia Post.*

**VISIT US**

When shopping at our OfficeMax stores, please bring this list to receive your schools Back to School pricing as standard retail pricing applies without this list. Product codes starting with 5 cannot be purchased or paid for at the retail stores. Payment options available are Cash, EFTPOS, Visa or MasterCard.

**OfficeMax Store – North**
Unit 6/505 Scarborough Beach Rd
Osborne Park WA 6017
(Access off Selby St)

**Trading Hours**
Mon - Fri: 8.30am - 5.00pm
Sat: 9am - 5.00pm
Sun: Closed

**OfficeMax Store – South**
Unit 5/9 Yampi Way
Willetton WA 6155

**Extended Trading Hours (2 January – 4 February)**
Mon - Fri: 8.00am – 6.00pm
Sat: 9.00am – 5.00pm
Sun (29 January only): 11.00am – 4.00pm

All stores are closed on all Public Holidays.

**HAVE A QUESTION?**

If you need help placing your order, returns or refunds, delivery information or have a general enquiry, please visit officemaxschools.com.au/help

*To view our full terms and conditions regarding your order, please visit our officemaxschools.com.au/terms*
### 2017 Requirements List for Pre-Primary

Your Access Key: W1KW5S

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### Parents To Supply

1 x St Joseph's Book Bag - Compulsory - Available from SJS Uniform Shop $10.00, 1 x Normal size School Bag, 1 x Regulation St Joseph's navy wide brimmed hat, 1 x Water Sipper - Water Only, 1 x Packet of Paper Plates, Cotton Buds or Cotton Balls, 1 x Packet of Tissue Paper, 1 x Roll of Clear Contact. If your child is left handed they will need left handed scissors. Please mark all items clearly with your child's name.

**TOTAL: $__________________________**