WHAT THE TEACHERS WILL DO

1. The teacher will listen to both sides of the story.
2. The teacher will encourage the students to solve the problem through a mediation process.
3. The teacher will report it to the Head of Primary who will decide whether to record the incident and proceed with further action.

NB The Head of Primary will always notify parents of both students to explain what occurred and what will happen next.

EXPECTATIONS of the STUDENTS

All students at our school are expected to:

- Never bully or harass anyone else.
- Help any student being bullied or harassed.
- Report any incident of bullying or harassment to a teacher.
- Practise the ‘social skills’ that are taught in class at all times and in all situations.
- Respond assertively to all acts of anti-social behaviour.

Jesus clearly stated in Mark 12:31: Love your neighbour as you love yourself.

Therefore ~ St Joseph’s is a school that CARES.

Date Written: 2002
Date Reviewed: 2004
Next Review: 2008
THE REASON

Like Jesus, who respected and accepted everyone He met for who they were, despite any differences, we too, at our school will do the same. We will not participate in any forms of bullying and harassment for we are members of a school that CARES: ~

We Care And Respect Every Student

DEFINITION

Bullying/Harassment is when a stronger or more powerful person/s deliberately and repeatedly causes distress (e.g. embarrassment, discomfort, hurt/pain) to someone else.

ACTS of BULLYING/HARASSMENT

Bullying/Harassment can take the following forms:

- **Verbal** ~ put downs, name calling, teasing, gossipping
- **Physical** ~ actual contact (hitting, tripping, pushing, holding, spitting)
- **Social** ~ exclusion (isolating, hiding, ignoring)
- **Psychological** ~ interference with property of others (hiding, damaging, stealing), extortion (demanding favours or money), threats or intimidation
- **Written** ~ writing about someone, graffiti or sending notes that are derogatory

WHAT TO DO IF YOU ARE BULLIED

You can do the following:

Ignore bullying, walk away confidently and calmly, and report it; or Ask student/s to stop it and leave you alone; and Always report the incident immediately to a friend, school captains operating in a peer mediation role, teacher on duty or your classroom teacher.

- It is most important you tell someone. Never ignore it or keep silent.
- You can take action and change the situation.

WHAT TO DO IF YOU WITNESS BULLYING

The students can do the following:

Ask the bullying or harassing student/s to leave the other student alone; or

Take the student being bullied or harassed away from the situation and other student/s; and

Always report the incident to the school captains operating in a peer mediation role or the teacher on duty.

- Never ignore a situation of bullying or harassment.
- Never get involved in the situation in an aggressive way or if you feel it is unsafe.