PARENT OBLIGATIONS:
As a condition of the enrolment of a child at St Joseph’s School, parents **undertake** to pay all fees and charges. Where circumstances of a family change and hence their ability to comply with their obligation to pay the fees, parents are asked to discuss at the earliest opportunity with the Principal/Business Manager, difficulties that may prevent the honouring of this undertaking.

Unless parents are paying by Direct Debit/Direct Credit, the School requires one-third payments within the first two weeks of Terms 1, 2 and 3 so the full amount due is paid by Week 3, Term 3 in each school year. New families are encouraged to pay fees via a Direct Debit/Direct Credit arrangement.

The Northam Catholic School Board in accordance with policies stated by the CEWA determines fees and charges for a given school year. The Executive Director of Catholic Education has implemented a discount on tuition fees, for parents/guardians who are responsible for the payment of school fees and hold a current CentreLink Pensioner Concession Card or means-tested Family Health Care Card or Department of Veterans Affairs Pensioner Concession Card. **To obtain this discount, you must make an appointment with the Business Manager at the beginning of the school year.**

CATEGORIES OF FEES AND CHARGES:

1. **Application Fee:**
   A non-refundable enrolment application fee of $35.00 per student (including GST) must accompany each form. Payment of this fee does not automatically guarantee enrolment.

2. **Tuition Fees:**
   Tuition Fees are charged for teaching services as such. Discounts are given for family enrolments.

3. **Service Fee:**
   The Service Fee offsets costs for photocopying, class consumables, School Diary, Religious Education CD’s and Journal and other items which are supplied as part of the course curriculum. This also covers the cost of Student Insurance Cover [24 hours per day/365 days per year]. The Service Fee does not cover camps, retreats, incursions or excursions.

4. **Excursion/Incursion Fee:**
   The excursion/incursion fee is charged to students to offset costs for sports venue entrance, excursions, incursions and retreats which are considered part of the course curriculum. This also covers the cost of in-term swimming. If the costs of excursions/incursions/retreats exceed the collections, parents will be asked to pay additional amounts on a ‘fee to use’ policy.

5. **Camp Levy:**
   Where there is a Camp scheduled for a particular year group, a levy will be raised, per student, towards the cost of each camp.

6. **Secondary Electives Charges**
   This electives charge covers costs incurred in elective areas such as, but not limited to, Food & Nutrition, Design & Technology, Computer Study and Outdoor Education.

7. **Building Levy:**
   This is to assist with repayment of long-term loans taken out by the Northam Catholic School Board to finance facility development. As this is a compulsory charge, it is not tax deductible.

8. **Parents’ & Friends’ Association Membership:**
   This is to cover membership of St Joseph’s School Northam Parents’ & Friends’ Association.

9. **Bus Levy:**
   This is to cover the costs of bus transport for the school bus and coach costs for excursions and incursions.

10. **Year Book:**
    The Year Book fee covers the cost of producing the annual School Magazine.

11. **Participation Levy:**
    Families have the ability to work this levy off through voluntary work at the School. Forms and pamphlets are available from the Primary Office.

12. **Capital Levy:**
    This levy assists the School to undertake major capital improvements which are outside our financial capacity from recurrent income.
SCHEDULE OF FEES & CHARGES - 2017

APPLICATION FEE
An enrolment application fee of $35.00 per application shall be paid upon lodging an Enrolment Application

PRE KINDERGARTEN PROGRAM
$450 per student per term  OR  $45.00 per week [no sibling discount]

TUITION FEE

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<tr>
<td>First Child</td>
<td>Per Year $</td>
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<td>1250</td>
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SIBLING TUITION FEE DISCOUNT
Second and subsequent students [Years Kindergarten to 12] will have their tuition fees [including CFHCC/HCC/PCC/DVA fees] discounted according to CEWA Policy:
- Second child 20%
- Third child 40%
- Fourth [+ ] child 100%

CENTRELINK FAMILY HEALTH CARE CARD, PENSIONER CONCESSION CARD OR DVA PENSIONER CONCESSION CARD DISCOUNT
Provided the family has the relevant card, the maximum fee payable per student are as follows:
- Pre Kindergarten No discount
- Primary [Years Kindergarten-6]: $230.00 per annum plus all other relevant Levies and Charges
- Secondary [Years 7-12]: $1,400.00 per annum [includes Service Fee, Elective and Excursion Levies] plus all other relevant Levies and Charges

SERVICE FEES
Years PP to 10 $300.00 per student per annum

EXCURSION/INCURSION FEE
Years PP to 10 $50.00 per student per annum

CAMP LEVY
- Year 6 $215.00 per student per annum (includes Leavers’ shirt valued at $15)
- Year 10 O/E $200.00 per student per annum

SECONDARY ELECTIVES CHARGES
Years 7 to 10 $300.00 per student per annum

BUILDING LEVY
$250.00 per family per year [Years Kindergarten to 12]  [Not tax deductible]

PARENTS’ & FRIENDS’ ASSOCIATION ANNUAL MEMBERSHIP
$30.00 per family per year [Years Kindergarten to 12]

BUS LEVY
$100.00 per family per year  [Years 1 to 12]

YEAR BOOK
$25.00 per family per year  [Years Kindergarten to 12]

PARTICIPATION LEVY
$100.00 per family per year  [Years Kindergarten to 12]

CAPITAL IMPROVEMENT LEVY
$150.00 per family per year  [Years Kindergarten to 12]